

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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Shropshire
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FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on
THURSDAY 15th OCTOBER 2020, via Zoom commencing at 7.15pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Topic: WTC Full Council Meeting – 15th October 2020

Time: Oct 15th, 2020 19:15 London

Join Zoom Meeting:

<https://us02web.zoom.us/j/89026976385?pwd=Z2RtdjRBMIIFVk9VMFZjTjZNTDRVQT09>

Meeting ID: 890 2697 6385

Passcode: 227659

One tap mobile

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Meeting ID: 890 2697 6385

Passcode: 227659

Find your local number: <https://us02web.zoom.us/u/kdmh3xvtx4>

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.

Date of Notice: 9th October 2020

Zoë Dean
Acting Town Clerk

AGENDA

- 92. APOLOGIES** [1 min]
To receive Councillor apologies.
- 93. DECLARATIONS OF INTEREST** [1 min]
To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.
- 94. MAYOR'S ANNOUNCEMENTS** [2 mins]
To receive such communications as the Mayor may wish to bring before the Council.
- 95. MINUTES** [Taken as read] [5 mins]
To confirm the minutes of the Full Council meeting held on 17th September 2020 and the Extraordinary Full Council meeting held on 30th September 2020 [Taken as read]. (Copies attached).
- 96. PUBLIC PARTICIPATION** [15 mins]
Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.
The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.
Standing Orders – Public Participation
- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
 - *In line with paragraph 41f, if having heard the response to a question, the person who asked it may ask one related, supplementary question.*
- 97. UPDATE FROM LOCAL POLICING TEAM** [5 mins]
To receive a verbal update from a member of the Local Policing Team, if available.
- 98. SHROPSHIRE COUNCILLOR'S REPORT** [5 mins]
To receive a verbal update from members of Shropshire Council.
- 99. PRESENTATION FROM MOSAIC PARTNERSHIP** [15 mins]
To receive a presentation from Mo Aswat of the Mosaic Partnership with the findings from the Whitchurch Feasibility Study.
Reinstate Standing Orders
- 100. ACCOUNTS** [Taken as read] [3 mins]
To receive Month 6 Balance Sheets and Income & Expenditure Reports (copies attached).
- 101. MINUTES FROM COMMITTEES** (taken as read) [4 mins]
To receive minutes from the following Committees:
- a. Parks & Public Realm Committee held on 3rd September 2020
 - b. Culture & Civic Centre Committee held on 9th September 2020
 - c. Finance Committee held on 10th September 2020
 - d. Personnel Committee held on 10th September 2020

- 102. MOTION 27 – Cllr Hall** [10 mins]
That Whitchurch Town holds in excess of £30,000.00 in receipts for the sale of land at Edward German Drive. This money I understand can only be used to buy land in the public realm. I propose that Whitchurch Town Council identifies a suitable area of agricultural land to purchase to provide rented allotment space for the town's residents, any shortfall to be taken from neighbourhood CIL, if required.
- 103. GROUNDS MAINTENANCE 2020** [10 mins]
a) To receive an update on the Grounds Maintenance Tender Process and review documents.
b) To agree the Grounds Maintenance Contract Extension for Whitchurch Town up until 31st March 2021.
c) To agree the Cemetery Grounds Maintenance Contract Extension up until 31st March 2021.
- 104. CIVIC CENTRE FREEHOLD** [5 mins]
To receive an update from Shropshire Council on the Civic Centre Freehold.
- 105. CENTRE NORTH EAST** [5 mins]
To receive an update from Shropshire Council on the Centre North East Leasehold.
- 106. APPOINTMENT OF INTERNAL AUDITOR** [5 mins]
To receive a recommendation from Finance Committee to agree and sign the Internal Auditor's engagement letter based on the enclosed fees. (Copy attached)
- 107. DCK BEAVERS ACCOUNTING** [5 mins]
To note the increase in fees for 2021/22. (Letter and breakdowns attached)
- 108. LOCAL PLAN CONSULTATION 2016-2038** [5 mins]
To agree the updates for the policies and management plan and send to Shropshire Council.
- All Councillors are requested to confirm that they have stopped recording the meeting and to also confirm that no-one is within the room and cannot hear the confidential part of the meeting.***
- The Town Clerk to confirm that the meeting recording is stopped.*
- 109. CONFIDENTIAL BUSINESS** [1 min]
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.
- 110. GROUNDS MAINTENANCE REVIEW** [10 mins]
To consider the Confidential Report following the Grounds Maintenance Review.
- 111. STAFFING MATTERS** [10 mins]
To consider a recommendation from the Personnel Committee.
- 112. APPOINTMENT OF ACTING TOWN CLERK** [3 mins]
To agree a recommendation from the Personnel Committee to appoint an Acting Town Clerk.