

Whitchurch Town Council

Civic Centre
Whitchurch
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Cultural & Civic Centre Committee

Minutes of the Committee Meeting held on Thursday 1st October 2020 at 8pm

Virtual Meeting held via Zoom due to the Coronavirus Pandemic Lockdown.

Present: Cllrs Vasey, Duffy, Hall, Hamlyn, Gregory-Peake, & Radford.

In attendance:

Cllr Sinnott, Cllr Cooper.

Zoë Dean – Town Centre Manager/Assistant Town Clerk

Six members of the public

Cllr Hall noted that he was recording the meeting.

47. Apologies

Cllr Snell – technical issues.

48. Declarations of Interest

No interests were declared.

49. Public Participation

After a proposal from Cllr Hamlyn, seconded by Cllr Hall,

It was **CCC/36/2021 RESOLVED** to suspend Standing Orders for the purpose of Public Participation.

A representative from the Whitchurch Lantern Group spoke about holding a lantern trail in shops rather than a parade this year. There could also be the possibility of giving people willow and paper to make their own lantern at home.

After a proposal from Cllr Vasey, seconded by Cllr Duffy,

It was **CCC/37/2021 RESOLVED** to reinstate Standing Orders.

50. Minutes

After a proposal from Cllr Hamlyn, seconded by Cllr Duffy,

It was **CCC/38/2021 RESOLVED** to accept and sign the minutes as an accurate record of the committee meeting held on 9th September 2020.

51. Accounts Update

Following a proposal from Cllr Duffy, seconded by Cllr Gregory-Peake,

It was **CCC/39/2021 RESOLVED** to accept the Month 5 Accounts as presented. The Chairman to sign and return copies to the office.

52. Council Resolution Register

Following a proposal from Cllr Vasey, seconded by Cllr Duffy,

It was **CCC/40/2021 RESOLVED** to sign off the following items on the Resolution Register: 4th June 2020 08/2021 and 9th September 32/2021.

Initialled:

53. COVID Policy Events & Hire 2020

- a) Committee discussed the Christmas Lights Switch On event, delegating a group to meet informally consisting of Cllrs: Hall, Radford, Hamlyn & Vasey, the Town Centre Manager and Facilities Manager, plus local interested parties.
- b) The Town Centre Manager updated the committee on groups who were using the building for hire which were only for educational purposes which adhered to social distancing guidelines. A Track & Trace system was in place and the Civic Centre has a QR code. Shropshire Council had identified the site as a possible location for COVID testing. There are no comedy or theatre events booked in up until the end of the year. It was agreed to leave to hire to officers.

54. Bar Contract

- a) Following a proposal from Cllr Hamlyn, seconded by Cllr Gregory-Peake, It was **CCC/41/2021 RESOLVED** to write to the licensee, explaining the current situation [of no events] in order to gain his views, consequently inviting the licensee to remove equipment, and finding out when this is likely to happen.
1 abstention.
- b) As above.

55. Main Hall

The Town Centre Manager updated the committee on the floor strengthening quotes, noting that one quote had already been received. Committee held a discussion regarding the history of the project. Following a proposal from Cllr Duffy, seconded by Cllr Hamlyn, It was **CCC/42/2021 RESOLVED** to obtain further quotes for the strengthening of the Main Hall floor. 1 vote against.

56. Downstairs Bar Relocation

A report written by the Chairman was received and the issue was debated by committee.

After a proposal from Cllr Radford, seconded by Cllr Hamlyn, It was **CCC/43/2021 RESOLVED** to put a working group together, producing another report whilst canvassing public opinion.

57. Bar Lounge

Committee noted that Designer No.2 was available next week, and a third designer had been found who could consult for the first hour free of charge. Advice had been sought from Shropshire Council regarding structural alterations to the building prior to the Freehold being obtained, officers were awaiting a response.

58. Upgrading of Emergency Lights

- a) Following a proposal from Cllr Hall, seconded by Cllr Hamlyn, It was **CCC/44/2021 RESOLVED** to appoint Securasound to update the emergency lights in the Sports Hall.

Initialled:

- b) After a proposal from Cllr Hall, seconded by Cllr Hamlyn,
It was **CCC/45/2021 RESOLVED** to appoint Securasound to update the
emergency lights in the Main Hall.

59. Confidential Business

There was no Confidential Business.

The meeting closed at 9.09pm.

Signed: Date:
Chairman

Initialed: