

Whitchurch Town Council

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Whitchurch
SY13 1AX



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FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on:
THURSDAY 19th NOVEMBER 2020, via Zoom commencing at 7.15pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally, matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Topic: Full Council Meeting

Time: Nov 19, 2020 19:15 London

Join Zoom Meeting

<https://us02web.zoom.us/j/81958622775?pwd=RWZDcEtmZzl1aUxlaXRDb1dGNE5NUT09>

Meeting ID: 819 5862 2775

Passcode: 277492

One tap mobile

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Meeting ID: 819 5862 2775

Passcode: 277492

Find your local number: <https://us02web.zoom.us/u/kzAjZsec1>

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.

Date of Notice: 13th November 2020

Zoë Dean
Acting Town Clerk

AGENDA

- 112. APOLOGIES** [1 min]
To receive Councillor apologies and reasons for absence.
- 113. DECLARATIONS OF INTEREST** [1 min]
To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.
- 114. MAYOR'S ANNOUNCEMENTS** [2 mins]
To receive such communications as the Mayor may wish to bring before the Council.
- 115. MINUTES** [Taken as read] [6 mins]
a) To confirm the minutes of the Full Council meeting held on 15th October 2020.
b) To confirm the minutes of the Extraordinary Full Council Meeting held on 30th July 2020
c) To confirm the minutes of the Extraordinary Full Council meeting held on 26th October 2020 (Copies attached).
- 116. PUBLIC PARTICIPATION** [10 mins]
Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.
The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.
Standing Orders – Public Participation
 - *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
 - *In line with paragraph 41f, if having heard the response to a question, the person who asked it may ask one related, supplementary question.*
- 117. UPDATE FROM LOCAL POLICING TEAM** [5 mins]
To receive a verbal update from a member of the Local Policing Team, if available.
- 118. SHROPSHIRE COUNCILLOR'S REPORT** [5 mins]
To receive a verbal update from members of Shropshire Council.
Reinstate Standing Orders
- 119. ACCOUNTS** [Taken as read] [3 mins]
To receive Month 7 Balance Sheets and Income & Expenditure Reports (copies attached).
- 120. CORRESPONDENCE**
To receive a letter from Mr Chris Smith seeking a new Town Council representative for the Samuel Higginson Trust.
- 121. MINUTES FROM COMMITTEES** [Taken as read] [4 mins]
To receive minutes from the following Committees:
a) Parks & Public Realm Committee held on 1st October 2020
b) Culture & Civic Centre Committee held on 1st October 2020
c) Finance Committee held on 8th October 2020
d) Personnel Committee held on 8th October 2020

122. APPOINTMENT OF MEMBERS TO COMMITTEES

To appoint one member to the Heritage Committee (*please note this is a daytime committee*).

123. APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

- a) To appoint a representative for the Beechtree Community Centre Board Member
- b) To appoint a member to the Samuel Higginson Trust (*meet 3 times a year on a Wednesday evening at 7.30pm, less than one hour in length*).

124. AGAR – ANNUAL RETURN YEAR ENDED 31st MARCH 2020

[2 mins]

To accept and sign the Town Council’s Annual Return (copy attached).

125. FINANCIAL REGULATIONS

[4 mins]

To approve the updated draft Financial Regulations (copy attached).

126. CENTRE NORTH EAST

[10 mins]

- a) To agree the lease for Centre North East as presented (Heads of Terms attached).
- b) To agree to a lease at will to allow any essential works to happen
- c) To agree the commissioning of a refurbishment asbestos report

127. YOUTH POD

[5 mins]

To receive a recommendation from the Parks & Public Realm Committee to install a Youth Pod in Jubilee Park. (Copy attached)

128. REPORT ON YOUTH SERVICES

[5 mins]

To consider a report and agree recommendations (copy attached)

129. SHROPSHIRE CLIMATE ACTION PARTNERSHIP

[2 mins]

To engage with Shropshire Climate Action Partnership (copy attached).

All Councillors are requested to confirm that they have stopped recording the meeting and to also confirm that no-one is within the room and cannot hear the confidential part of the meeting.

The Town Clerk to confirm that the meeting recording is stopped.

130. CONFIDENTIAL BUSINESS

[1 min]

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

131. MOTION 28 – Cllr Sinnott

[10 mins]

To consider a motion from Cllr Sinnott regarding expansion of assets (copy attached).

132. JOB DESCRIPTION

[10 mins]

To approve job description, recommended by the Personnel Committee.