

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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Shropshire
tel. 01948 665761

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FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 12th November 2020 at 7:00pm**. The Finance Committee will meet virtually using Zoom and the invitation is below:

Topic: Finance Committee meeting

Time: Nov 12th 2020 19:00 London

Join Zoom Meeting

<https://us02web.zoom.us/j/89851563831?pwd=R1pnRWwhMenBxZGxBVWhNVmFFdzlKZz09>

Meeting ID: 898 5156 3831

Passcode: 125899

One tap mobile

+442039017895,,89851563831#,,,,,0#,,125899# United Kingdom

+441314601196,,89851563831#,,,,,0#,,125899# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 898 5156 3831

Passcode: 125899

Find your local number: <https://us02web.zoom.us/u/kcgBaQoktk>

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

Date of Notice: 6th November 2020

Zoë Dean

Acting Town Clerk

To: Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott.

AGENDA

77. APOLOGIES

To receive any apologies and reasons for absence

78. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

79. MINUTES

To confirm the minutes of the Finance Committee meeting held on **8th October 2020** and sign as an accurate record of that meeting (copy attached).

80. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

81. ACCOUNTS

To accept and sign the Month 7 accounts (copies attached).

82. MONTHLY PURCHASE LEDGER, BACS AND CHEQUE PAYMENTS

To receive and sign the total monthly purchase ledger, BACS and manual cheque payments put before Committee (copies attached).

83. COUNCIL CREDIT CARD

To receive the Credit Card payments record and duly sign (copy attached).

84. PETTY CASH

To agree and sign the petty cash breakdown (copy attached).

85. VIREMENTS

To receive and sign the latest virement report (copy attached).

86. TOWN COUNCIL SIGNATORIES

To confirm all of the Town Council's bank signatories.

87. COVID-19 EXPENDITURE

- a) To receive the updated Covid-19 fund distribution spreadsheet, noting the remaining balance of £129.15.
- b) To receive a request for Covid-19 grant assistance from Sir John Talbot's School.

88. FINANCIAL REGULATIONS

To review the recently updated Financial Regulations and accept the changes.

89. FREE SCHOOL MEALS FOR CHILDREN

To consider allocating funding to assist local businesses who are providing free lunches for children during school holidays.

90. CHRISTMAS LIGHTING REPAIRS

To agree essential Christmas Lighting replacement costs to the three trees in the Bullring, agreeing to vire funds where appropriate (copy attached).

91. ELECTRIC METER MONITORING

To consider and agree one of the options from the attached report.

92. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

93. LONG STANDING DEBT

To agree to write off the debt contained within the confidential report.