

# Whitchurch Town Council

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## FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on:  
**THURSDAY 18<sup>th</sup> FEBRUARY 2021 via Zoom commencing at 7.15pm.**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally, matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Topic: Full Council Meeting

Time: Feb 18, 2021 19:15 London

Join Zoom Meeting

<https://us02web.zoom.us/j/81750700555?pwd=TUZVMmVITGtFNmZuWW9vZVpsNTZGZz09>

Meeting ID: 817 5070 0555

Passcode: 004505

One tap mobile

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Meeting ID: 817 5070 0555

Passcode: 004505

Find your local number: <https://us02web.zoom.us/u/kbzm6cZ2JB>

*Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.*

**Date of Notice: 12<sup>th</sup> February 2021**

Zoë Dean  
Acting Town Clerk

### **AGENDA**

#### **177. APOLOGIES**

To receive Councillor apologies and reasons for absence.

[1 min]

- 178. DECLARATIONS OF INTEREST** [1 min]  
To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.
- 179. MAYOR'S ANNOUNCEMENTS** [2 mins]  
To receive such communications as the Mayor may wish to bring before the Council.
- 180. MINUTES** [Taken as read] [2 mins]  
To confirm the minutes of the Full Council meeting held on 21<sup>st</sup> January 2021 (copy attached).
- 181. PUBLIC PARTICIPATION** [10 mins]  
Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.  
The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.  
Standing Orders – Public Participation
- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 4. d (vii)*
  - *In line with paragraph 4. d (vii), if having heard the response to a question, the person who asked it may ask one related, supplementary question.*
- 182. UPDATE FROM LOCAL POLICING TEAM** [5 mins]  
To receive a verbal update from a member of the Local Policing Team, if available.
- 183. SHROPSHIRE COUNCILLOR'S REPORT** [5 mins]  
To receive a verbal update from members of Shropshire Council.  
Reinstate Standing Orders
- 184. ACCOUNTS** [Taken as read] [2 mins]  
To receive Month 10 Balance Sheets and Income & Expenditure Reports (copies attached).
- 185. MINUTES FROM COMMITTEES** [Taken as read] [4 mins]  
To receive minutes from the following Committees:
- a) Parks & Public Realm Committee 3<sup>rd</sup> December 2020
  - b) Cultural & Civic Centre Committee 3<sup>rd</sup> December 2020
  - c) Heritage Committee 1<sup>st</sup> December 2020
  - d) Personnel Committee held on 10<sup>th</sup> December 2020
  - e) Finance Committee held on 14<sup>th</sup> January 2021
- 186. CORRESPONDENCE** [2 mins]  
To receive a letter of thanks from a resident (copy attached).
- 187. REPORTS FROM OUTSIDE BODIES** [5 mins]  
To receive a brief report from members regarding updates from Outside Bodies.
- 188. POLICY RENEWAL**  
To receive and agree to amend the following policies and procedures (copies attached):
- a) Anti-Bullying and Harassment Policy
  - b) Complaints Procedure
  - c) Disciplinary Policy & Procedure

- d) Equality & Diversity Policy
- e) Grievance Policy & Procedure
- f) Persistent or Vexatious Complaints Policy

**189. MOTION 30 – CLLR HALL** [5 mins]

To consider that Whitchurch Town Council make the following amendment to its "Council Owned Tree Policy" highlighted...below:

- *At Full Town Council's discretion and in exceptional circumstances only, will remove branches or trees but only after a full discussion of any proposal put forward by a member of the public and a majority resolution passed in favour.*

**190. RECOMMENDATION FROM PARKS & PUBLIC REALM COMMITTEE** [5 mins]

**P&PR/56/2021:** To top all of the leylandii trees in the area, for safety sake, at two foot above the fence line using Green Tree Services, the cheapest option (copy attached).

**191. CEMETERY TREES** [5 mins]

- a) To agree that emergency work is to be undertaken to the three trees T211, T212, T214 and holly hedge G210, within the cemetery boundary, prior to nesting season. This work is deemed urgent following the recent tree survey (copy attached).
- b) To agree a budget and appoint a contractor to undertake this work (copy to follow).

**192. GIFTED TREE FOR JUBILEE PARK**

To receive a request from Nobridge Nurseries to plant a cherry tree in Jubilee Park in memory of Cllr Terry O'Neill (free of charge) and agree wording for the plaque.

**193. REPLACEMENT STREET LIGHTING COLUMNS** [5 mins]

To agree three urgent replacement street lighting columns which are beyond repair, following a number of complaints from residents (copy attached).

**194. CIVIC CENTRE FREEHOLD** [10 mins]

To receive a report and agree a way forward (copies attached).

**195. PROJECT UPDATE** [5 mins]

To receive a project update report and agree recommendations (copies attached).

***All Councillors are requested to confirm that they have stopped recording the meeting and to also confirm that no-one is within the room and cannot hear the confidential part of the meeting.***

*The Acting Town Clerk to confirm that the meeting recording is stopped.*

**196. CONFIDENTIAL BUSINESS** [1 min]

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

**197. PERSONNEL COMMITTEE RECOMMENDATION** [10 mins]

To receive a recommendation from the Personnel Committee regarding the recruitment of a Chief Officer.