

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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Personnel Committee Meeting

Personnel Committee members are summoned to attend the above meeting which will be held on THURSDAY 11th FEBRUARY 2021, via Zoom commencing at 8pm – Zoom meeting invitation below:

Topic: Personnel Committee Meeting

Time: Feb 11, 2021 20:00 London

Join Zoom Meeting

<https://us02web.zoom.us/j/88995666077?pwd=MEEx5N1FmOGk0R2tZRmUwa0hkVUhJdz09>

Meeting ID: 889 9566 6077

Passcode: 637840

One tap mobile

+442034815240,,88995666077#,,,,*637840# United Kingdom

+442039017895,,88995666077#,,,,*637840# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 889 9566 6077

Passcode: 637840

Find your local number: <https://us02web.zoom.us/u/kdftgLgIK>

Public will be attending with audio only and you will be asked to identify yourself when admitted to the meeting. Occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.

Date of Notice: 5th February 2021

Zoë Dean

Acting Town Clerk

To: Cllrs S Hamlyn, R Shepherd, S Radford, L Broders, A Chesters.

AGENDA

48. APOLOGIES

To receive Councillor apologies.

49. DECLARATIONS OF INTEREST

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

50. MINUTES

To confirm the minutes of the Personnel Committee meeting [taken as read] held on 10th December 2020 and sign as an accurate record of that meeting (copy attached).

51. PUBLIC PARTICIPATION

Members of the public are invited to make representations and ask questions. The Chairman will at this point suspend Standing Orders to allow any members of the public to address the meeting.

Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

52. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

53. STAFF MATTERS

- a) To discuss options and agree a way forward for carry over of holiday entitlement for staff who have been unable to take all annual leave due to the pandemic.
- b) To receive an update on a temporary staff vacancy and agree a way forward.

54. RECRUITMENT

To consider feedback from the Interview Panel and agree a recommendation for Full Council for the Chief Officer vacancy.