

Whitchurch Town Council

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WHITCHURCH CEMETERY BOARD (Joint Authority that is Not an Entity)

Members named below are summoned to attend the Whitchurch Cemetery Board (Joint Authority that is Not an Entity) meeting which will be held on **WEDNESDAY 2nd SEPTEMBER 2020** in the **Edward German Room, Civic Centre, High Street, Whitchurch SY13 1AX** commencing at **6.00pm**.

The meeting is held in public and the public are encouraged to participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 19th August 2020

Nicola Young
Town Clerk

Whitchurch Town Councillors: The Mayor of Whitchurch Cllr B Duffy, J Martin, Marbury & District Parish Councillors: P Shakeshaft, J Briggs, F Wilson

AGENDA

11. APOLOGIES

12. DECLARATIONS OF INTEREST

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

13. MINUTES

To confirm that the minutes of the meeting held on **10th June 2020** and sign as an accurate record of that meeting.

14. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions, and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public who wish to address the meeting.

15. COVID-19 UPDATE REGARDING BURIAL AUTHORITY SERVICES DURING THE PANDEMIC.

To receive an update from the Cemetery Officer.

16. ACCOUNTS

To receive Months 2-4 Accounts for Whitchurch Cemetery.

17. GROUNDS MAINTENANCE CONTRACT - CEMETERY

To receive an update.

18. TREE SURVEY

To feedback regarding the Tree Survey to be undertaken in Whitchurch Cemetery.

19. CEMETERY RISK ASSESSMENT

To note the Annual Cemetery Risk Assessment is approved.

20. MEMORIAL SAFETY INSPECTION

To recommend the Memorial Safety Policy and Appendices are approved by the next Full Council Meeting.

21. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters