

# Whitchurch Town Council

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SY13 1AX

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## WHITCHURCH CEMETERY BOARD (Joint Authority that is Not an Entity)

Members named below are summoned to attend the Whitchurch Cemetery Board (Joint Authority that is Not an Entity) meeting which will be held on **TUESDAY 13<sup>th</sup> APRIL 2021** commencing at **18:00, via Zoom**.

**Whitchurch Town Councillors: B Duffy, J Martin, W. McDonnell.**  
**Marbury & District Parish Councillors: P Shakeshaft, J Briggs, F Wilson**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally, matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

**Topic: Cemetery (JANE) Committee**

**Time: Apr 13, 2021 18:00 London**

Join Zoom Meeting

<https://us02web.zoom.us/j/88680162759?pwd=R1krR3NmMU9kQ3JxdlZsNGN4V1lrQT09>

Meeting ID: 886 8016 2759

Passcode: 430053

One tap mobile

+442034815237,,88680162759#,,,,\*430053# United Kingdom

+442034815240,,88680162759#,,,,\*430053# United Kingdom

Dial by your location

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+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 886 8016 2759

Passcode: 430053

Find your local number: <https://us02web.zoom.us/j/88680162759>

*Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.*

**Date of Notice: 7<sup>th</sup> April 2021**

**Zoë Dean**  
**Acting Town Clerk**

## **AGENDA**

### **44. APOLOGIES**

To receive apologies and reasons for absence.

### **45. DECLARATIONS OF INTEREST**

To receive councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

### **46. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions, and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

*The Chairman will at this point, suspend Standing Orders to allow any members of the public who wish to address the meeting.*

### **47. MEMORIAL SAFETY INSPECTION**

To agree a way forward regarding memorial safety inspection and to recommended one of the following options to Full Council:

1) Accept the quote from MEMSAFE at £2.60 per memorial to inspect all the memorials immediately, with payment spread over 5 years.

2) Accept the quote from MEMSAFE to inspect the older, tall memorials.  
Requesting that company spreads the cost over 5 years.

AND train three members of the Facilities Team, including the Facilities Manager, to carry out inspections and then deploy them to do so on the newer memorials that are much closer to the ground. Memorial inspection to be included in their job descriptions.

3) Train three members of the Facilities team, including the Facilities Manager, to carry out inspections and then deploy them to do so on all the memorials over the next 5 years. Memorial inspection to be included in their job descriptions.

4) Ask for volunteers to carry out memorial inspections at no cost to the Town Council or Cemetery Committee.