

Whitchurch Town Council

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CULTURE AND CIVIC CENTRE COMMITTEE

Members of the Committee are summoned to attend an Extra Ordinary meeting of the Culture & Civic Centre Committee which will be held on **Thursday 3rd June 2021 at 8pm in the Civic Centre, Whitchurch**

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

Date of Notice: 21st May 2021



Cllr Andy Hall - Chair of Culture & Civic Centre Committee

To: Councillors: A.Hall R.Hall M.Phipps A.Cooper M.Ridgeway Gregory Ebbs Vacancy

AGENDA

1. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Committee.

2. APOLOGIES

To receive apologies and reasons for absence.

3. DECLARATIONS OF INTEREST

To receive from Members any disclosure of ordinary or disclosable pecuniary interests in relation to this Culture & Civic Centre Committee meeting.

4. MINUTES

To confirm the minutes of the Culture & Civic Committee meeting held on the 1st April 2021 and sign as an accurate record of that meeting (copy to follow).

5. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public to address the meeting.

[Standing Orders to be reinstated]

6. ACCOUNTS UPDATE

To receive Months 12 and 1 Committee accounts (copy to follow).

7. COUNCIL RESOLUTION RECORD [Standing Item]

To receive the updated Culture & Civic Resolution Record. Committee is requested to sign-off completed items (copy to follow).

8. BAR LOUNGE REFURBISHMENT

Bar Lounge refurbishment update, to receive a report from the Acting Town Clerk on tenders received and agree a way forward.

9. STAGE LIGHTING & SOUND EQUIPMENT

- i. To receive an update on the stage lighting installation/repairs and the validity of the Health and Safety certificate issued recently on the WTC lighting and stage infrastructure .
- ii. To discuss the offer to purchase sound equipment.

10. MAIN HALL BAR REFERBISHMENT

To discuss and decide a way forward with the refurbishment of the Main Hall bar and access into the kitchen (Verbal report from Chairman).

11. VERANDA UPDATE

To receive an update on the Veranda repairs to the rear of the Civic Centre.

12. MARKET HALL HEATING

To discuss replacing/repairing Market Hall heating system.

13. MARKET HALL MEZZANINE FLOOR.

To discuss the feasibility of installing a mezzanine floor in the Market Hall.

14. YOUTH PROVISION IN THE MARKET HALL

To discuss continued use of the Market hall for youth activities (Verbal report from Chairman).