

Whitchurch Town Council

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FINANCE COMMITTEE

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON THURSDAY 10 JUNE 2021.

PRESENT

Cllrs: A. Chesters (Chair), G. Ebbs, A. Hall, R. Hall

IN ATTENDANCE

Cllr. J. Sinnott
Andy Cooper – Minute Taker
1 Member of the public

Emergency Item

Standing Order 11, Cllr Chesters approved an emergency item to elect a Vice-Chair.

Following a proposal by Cllr A. Hall, seconded by Cllr Ebbs, it was **FIN/01/2122 RESOLVED** to elect Cllr R. Hall as Vice-Chair. All in favour – motion carried.

1. Apologies

Cllr A. Cooper – due to illness.

2. Declarations of Interest

No specific declarations were received with regard to this agenda.

3. Minutes

Following a proposal from Cllr R. Hall, seconded by Cllr A. Hall, it was **FIN/02/2122 RESOLVED** that the minutes of the Finance Committee meeting held on 8 April were an accurate record of that meeting. The Chair to sign the minutes as an accurate record of that meeting.

4. Public Participation

Following a proposal by Cllr Chesters, seconded by Cllr A. Hall, it was **FIN/03/2122 RESOLVED** to suspend Standing Orders. All in favour – motion carried.

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting.

Steve Chapman from Blackberry Fair Community Interest Group presented to the Committee. Everyone agrees that the Blackberry Fair event is successful in bringing new life to Whitchurch. Whilst successful it is unsustainable as it is both time consuming and costly – estimating approximately £25,000 in-kind costs. Mr. Chapman offered examples of how events in other towns paid for curation, which ensured both success and sustainability.

Mr. Chapman asks that WTC and Blackberry Fair consider how they can collaborate further to produce Whitchurch events including a monthly artisan market/event. Blackberry Fair has held a tentative discussion with the Town Manager and Facilities Manager.

Cllr A. Hall suggested Blackberry Fair link with the Parks and Public Realm committee and Culture and Civic Committee.

Cllr Chesters confirmed Blackberry Fair has a £5,000 allocation (£2,500 for 2020 carried over and £2,500 for 2021).

With regard to paid curation Cllr Chesters suggested Blackberry Fair produce a business case to be considered by the Town Council. The report to include a synopsis, vision for the future, responsibilities, financial position including other funding streams, particular costs, and sustainability.

Following a proposal by Cllr Chesters, seconded by Cllr A. Hall, it was **FIN/04/2122 RESOLVED** to reinstate return to Standing Orders. All in favour – motion carried.

5. Accounts

- (i) Following a proposal by Cllr R. Hall, seconded by Cllr A. Hall, it was **FIN/05/2122 RESOLVED** to accept the Draft Month 12 accounts. All in favour – motion carried. The Chair to sign the accounts as an accurate copy.
- (ii) Following a proposal by Cllr R. Hall, seconded by Cllr A. Hall, it was **FIN/06/2122 RESOLVED** that Cllr Chesters will discuss with accounts one query on the balance sheet, following this - to accept the Draft Month 1 I&E and Balance Sheets. All in favour – motion carried. The Chair to sign the accounts as an accurate copy.

6. Petty Cash

Following a proposal by Cllr Chesters, seconded by Cllr R. Hall, it was **FIN/07/2122 RESOLVED** to accept the Petty Cash record. All in favour – motion carried. The Chair to sign the record as an accurate copy.

7. Council Credit Card

Following a proposal by Cllr Chesters, seconded by Cllr R. Hall, it was **FIN/08/2122 RESOLVED** to accept the Credit Card Payments record. All in favour – motion carried. The Chair to sign the record as an accurate copy.

8. Heritage Centre Electric Contract

Following a proposal by Cllr Chesters, seconded by Cllr R. Hall, it was **FIN/09/2122 RESOLVED** to defer the item to the next Full Council meeting. All in favour – motion carried.

Meeting closed at 7.28 p.m.

Chair.....

Date.....

DRAFT