

Whitchurch Town Council

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PARKS AND PUBLIC REALM COMMITTEE MEETING

27 August 2021

To: Members of Whitchurch Town Council's Parks and Public Realm Committee: Cllrs Thornton, Lea, Sullivan, Ridgeway, Phipps, Hewson.

Dear Councillor,

Dated this twenty-seventh day of August 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council's Parks and Public Realm Committee to be held at 19:00 on the second day of September 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

A handwritten signature in cursive script that reads "Luke Trevaskis".

Mr Luke Trevaskis

Note to Public:

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairman. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

AGENDA

1. **Election Vice Chairman** - to duly elect a vice chairman.
2. **Apologies** - to receive apologies for absence.
3. **Declarations** - to receive declarations of members' interests.
4. **Minutes** - to approve the minutes of the last meeting.
5. **Public Participation** - members of the public are invited to make representations.
6. **Accounts** - to receive committee accounts.
7. **Parks + Public Realm Resolution Record** - to receive the updated resolution record.
8. **Public Realm Work** - to receive an updated report outlining scope of works scheduled in response to the RoSPA reports and committee resolutions.
9. **Football Pitches** - to receive an update on the replacement goalposts in Jubilee Park and agree actions for marking out the pitch.
10. **Deermoss Play Area** - to receive an update.
11. **Contractor's Yard** - to receive a report on current situation and agree actions (copy to follow).
12. **Sherry Mill Hill Car Park / Parks Compound** - to receive an update on the Community Asset Transfer progress (noting any decisions regarding land acquisitions must be reserved for full council in accordance with the Terms of Reference).
13. **Jubilee Park Drainage** - to discuss the drainage requirements and agree actions.
14. **Allotments** - to receive a request for the provision of allotments and agree actions (noting any decisions regarding land acquisitions must be reserved for full council in accordance with the Terms of Reference).
15. **Exclusion of Press and Public** - to consider, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.
16. **Cemetery** -
 - i) to receive quotes to install seven bench bases and one additional concrete ramp to accommodate an all-inclusive Portaloo.
 - ii) to receive quotes to install a Portaloo and confirm whether any planning permission would be required.
 - iii) to consider the revised Memorial Bench Policy.
4. **CCTV** - to receive a report on current situation and agree actions (report to follow).
5. **Street Lighting** - to receive a report on current situation and agree actions (report to follow).
6. **Toilets** - to discuss the present arrangements and agree actions.
7. **Grounds Maintenance Contract** - to discuss the grounds maintenance.