

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761
email: clerk@whitchurchcouncil.uk

FULL COUNCIL MEETING

30 July 2021

To: Members of Whitchurch Town Council's Parks and Public Realm Committee: Cllr Thornton, Lea, Sullivan, Ridgeway, Phipps.

Dear Councillor,

Dated this thirtieth day of July 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council's Parks and Public Realm Committee to be held at 19:00 on the fifth day of August 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

A handwritten signature in cursive script that reads "Luke Trevaskis".

Mr Luke Trevaskis

Note to Public:

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairman. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to receive declarations of members' interests.
3. **Minutes** - to note the minutes of the last meeting and consider deferral until next meeting.
4. **Public Participation** - members of the public are invited to make representations at the discretion of the Chairman.
5. **Accounts** - to note the absence of the accounts officer and that finance will be presented at the next meeting.
6. **Public Realm Work** - to receive an officer report outlining scope of works scheduled in response to the RoSPA reports.
7. **Football Pitches** - to receive a verbal update from the Chairman and consider the replacement of the goalposts in Jubilee Park and agree actions.
8. **Deermoss Play Area** - to note that the Council resolved to investigate the deeds and covenants, and to receive a verbal progress report from the Proper Officer. To agree any further actions.
9. **Sherry Mill Hill Car Park** - to receive a verbal report on the Community Asset Transfer progress at Sherry Mill Hill Car Park and agree actions.
10. **Cemetery** -
 - i) to consider obtaining quotes to install seven bench bases and one additional concrete ramp to accommodate an all-inclusive Portaloo (three quotes for portaloo to be obtained and presented at September meeting)*.
 - ii) to consider the revised Memorial Bench Policy.
 - iii) to consider the approval of a recommendation to Council to instruct Hibberts to complete the registration of the Cemetery with H M Land Registry and all associated transfer documentation.
11. **Parks + Public Realm Resolution Record** - to consider the resolution record and approve the removal of redundant resolutions, any updates, priority items, and which resolutions may need to be revisited.
12. **CCTV** - to discuss the operation and management of the CCTV systems and form a working group to investigate solutions.
13. **Street Lighting** - to consider operational matters and form a working group to provide recommendations.
14. **Exclusion of Press and Public** - to consider, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.
15. **Grounds Maintenance Contract** - to consider an officer report regarding the Grounds Maintenance Contract and agree actions.