

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761
email: clerk@whitchurchcouncil.uk

FULL COUNCIL MEETING

Minutes of a meeting of Whitchurch Town Council held at 19:15 on the seventeenth day of June 2021, held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

Present: Cllrs: J Sinnott, A Hall, A Cooper, R Hewson, G Sullivan, G Ebbs, J Thornton, J Martin, M Phipps, M Ridgway, P Lea, R Hall.

In Attendance: Mr Luke Trevaskis (Proper Officer) and one member of the press.

WTC/13/2122

Apologies - received from Cllrs Chesters

WTC/14/2122

Declarations - none.

WTC/15/2122

Minutes - it was realised following the meeting that members had not had sight of minutes and the minutes will be represented at the next meeting.

WTC/16/2122

Public Participation - no members of the public wished to make representations.

WTC/17/2122

Staffing

The Council resolved to accept the terms and conditions of the contract for Mr Luke Trevaskis to be appointed to the position of Proper Officer and Responsible Financial Officer.

WTC/18/2122

Finance

The Council resolved to accept the accounts for 2020-2022 Month 1.

The Council resolved to accept the internal councillor audit review.

The Council resolved to accept the annual accounts for financial year 2020-2021.

The Council approved invoice for minute taker at a cost of £180.00.

WTC/19/2122

Asset Register

The Council resolved to approve the asset register and agreed it may require further revision in the near future.

WTC/20/2122

Internal Audit

The Council resolved to accept the internal audit review and delegated further investigation to the Proper Officer regarding the recommendations provided by John Henry.

WTC/21/2122

AGAR

The Council resolved to approve Section One of the Annual Governance Statement and approve the Chairman to duly sign.

The Council resolved to approve Section Two of the Annual Return Statement of Accounts and approve the Chairman to duly sign.

WTC/22/2122

Exercise of Public Rights

The Council resolved to approve the period for the exercise of public rights.

WTC/23/2122

Mayoral Allowance Scheme - deferred.

WTC/24/2122

Community Events - the Council resolved to support as many community events as it could and agreed to review hire rates of Civic Centre.

WTC/25/2122

Training - the Council resolved to approve the Proper Officer to deliver a schedule of training. Additional defibrillator training was also requested.