

# Whitchurch Town Council

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## Cultural & Civic Centre Committee

### Minutes of the Committee meeting held via Zoom on Thursday 4<sup>th</sup> February 2021 at 8pm.

**Present:** Cllrs Broders, Duffy, Hamlyn, Hall, and S. Radford.

**In attendance:**

Z. Dean – Acting Town Clerk

1 x member of the public

The Chair advised that this meeting would be recorded. Cllr Hall confirmed that he was also recording the meeting.

**83. Election of Chairman**

No nominations for Chair were received.

Cllr Hamlyn nominated himself, seconded by Cllr Duffy.

A vote was taken 4: for. 1: abstention.

It was **CCC/60/2021 RESOLVED** to appoint Cllr Hamlyn as the Chair of the committee.

**84. Apologies**

Cllr Snell – unwell

**85. Declarations of interest**

No declarations of interest were received.

**86. Public Participation**

After a proposal by Cllr Hamlyn, seconded by Cllr Duffy,

It was **CCC/61/2021 RESOLVED** to suspend Standing Orders for the purpose of public participation.

No member of the public wished to speak.

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy,

It was **CCC/62/2021 RESOLVED** to reinstate Standing Orders.

**87. Minutes**

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy,

It was **CCC/63/2021 RESOLVED** to confirm that the minutes of the Cultural & Civic Centre committee meeting held on 3<sup>rd</sup> December 2020 as an accurate record of that meeting.

The Chair to sign and return copies to the Council Offices.

**88. Accounts**

Following a proposal from Cllr Hamlyn, seconded by Cllr Hall,

It was **CCC/64/2021 RESOLVED** to accept the Month 8 & 9 2020/2021 accounts, as presented.

**89. Council Resolution Record**

Committee noted that the document was to be tidied up for the next meeting, with completed items removed.

Following a proposal from Cllr Hamlyn, seconded by Cllr Radford, It was **CCC/65/2021 RESOLVED** to sign off 50/2021 and 57/2021.

**90. Bar Lounge Refurbishment**

The committee discussed the Bar Lounge design presentation options which had been received, via Zoom, the afternoon prior to the meeting. Members agreed that it had been a very good presentation with three possible options. The committee noted that these were ballpark figures only and indicative costs were needed.

The Acting Town Clerk read out an email from AC Architecture and reminded the committee to be mindful of costs if a lot of additional work on the designs was requested.

Following a proposal from Cllr Hamlyn, seconded by Cllr Broders,

It was **CCC/66/2021 RESOLVED** to contact the design company to revise option 2, closer to the available budget, bringing back to the next meeting in March.

It was noted by the committee that some aspects of the design would have to be phased i.e., the zip doors. Committee also asked for the relocation of the disabled toilet facility, and consequent loss of staff rest area, to be raised with the architect.

**91. Confidential Business**

There was no confidential business.

There being no further business the meeting ended at 20:37.

Signed .....

Date .....