

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
tel. 01948 665761

website: www.whitchurchcouncil.uk

email: clerk@whitchurchcouncil.uk

Cultural & Civic Centre Committee

Minutes of the Cultural & Civic Centre Committee Meeting held on Thursday 4th March 2021 at 8pm, via Zoom.

Present: Cllrs Broders, Duffy, Hamlyn, Hall, and S. Radford.

In attendance:

Z. Dean – Acting Town Clerk
2 x members of the public

The Chair advised that this meeting would be recorded. Cllr Hall confirmed that he was also recording the meeting.

92. Apologies

Cllr Gregory-Peak – family commitment.

93. Declarations of interest

No declarations of interest were received.

94. Public Participation

After a proposal by Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/67/2021 RESOLVED** to suspend Standing Orders for the purpose of public participation.

Mr P. Allman stated that he was in attendance to talk about the stage lighting item and give advice. Committee agreed that Mr Allman would be permitted to speak during the appropriate agenda item.

Following a proposal from Cllr Hamlyn, seconded by Cllr Radford, It was **CCC/68/2021 RESOLVED** to reinstate Standing Orders.

95. Minutes

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/69/2021 RESOLVED** to confirm that the minutes of the Cultural & Civic Centre committee meeting held on 4th February 2021 as an accurate record of that meeting. The Chair to sign and return copies to the Council Offices.

96. Accounts

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/70/2021 RESOLVED** to accept the Month 10 2020/2021 accounts, as presented.

97. Council Resolution Record

Cllr Hall asked whether the Town Council currently has a licensed bar as the current contract had expired. Committee requested that the Acting Town Clerk contact the current franchisee to stay on and step into the breach.

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/71/2021 RESOLVED** to sign off all the highlighted items: 15/1718, 22/1920, 41/1920, 95/1920, 35/2021, 57/2021, 58/2021, 65/2021.

The Committee asked the Acting Town Clerk to go through the older items and present which ones could be removed by committee.

98. Main Hall Asbestos Survey

The committee noted that an asbestos survey of the ceiling void above the Main Hall had not been previously undertaken due to the height restrictions. The Acting Town Clerk informed committee that this survey was important if the stage work was to be progressed on the grounds of health and safety. Committee noted that the Council has a duty of care to undertake this work as soon as possible.

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/72/2021 RESOLVED** to undertake the asbestos survey.

99. Stage Lighting Project

The committee reviewed all of the quotations for the stage safety improvements and compared value for money with regards to replacement lighting quotations and recommendations.

Mr Allman advised that the Council has a large stage to fill, and the Chauvet ex-demo stock was theatre quality, providing more lights than the Council currently owns (12 profiles).

- a) Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/73/2021 RESOLVED** to proceed with a full LED installation as per the report.
- b) After a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/74/2021 RECOMMENDED** to appoint Sound Design to undertake the electrical work, including full installation and testing at a total cost of £6,428.00.
- c) Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/75/2021 RECOMMENDED** to use the remainder of the Stage Lighting EMR budget to purchase ex-display stock from Sound Design that is guaranteed for two years.

The committee thanked Mr Allman for all of his help with this project.

100. Bar Lounge Refurbishment

The committee discussed the Bar Lounge refurbishment project, agreeing that the best option was to send the additional request for funding, for the previously selected 'Option 2', to Finance Committee. It was noted by the committee that this project would benefit the community and that committee wished to take the plans forward.

Following a proposal from Cllr Hamlyn, seconded by Cllr Duffy, It was **CCC/76/2021 RECOMMENDED** that Finance Committee consider an additional £10,000 funding, if agreed the project would then be sent to Full Council for final approval.

101. Confidential Business

There was no confidential business.

There being no further business the meeting ended at 20:48.

Signed

Date

