

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX  
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## CIVIC COMMITTEE MEETING

6 August 2021

To: Members of Whitchurch Town Council's Civic Committee: Cllrs A Hall, R Hall, M Phipps, A Cooper, G Ebbs, M Ridgway.

Dear Councillor,

Dated this sixth day of August 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council's Civic Committee to be held at 19:30 on the twelfth day of August 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

A handwritten signature in cursive script that reads "Luke Trevaskis".

Mr Luke Trevaskis

### **Note to Public:**

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairman. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

## **AGENDA**

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to receive declarations of members' interests.
3. **Minutes** - to consider the minutes of the last meeting.
4. **Public Participation** - members of the public are invited to make representations at the discretion of the Chairman.
5. **Accounts** - to receive the accounts.
6. **Civic Resolution Record** - to consider the resolution record and approve the removal of redundant resolutions, any updates, priority items, and which resolutions may need to be revisited.
7. **Hire Rates** - to consider a reduction of rates for a fixed period of time to assist with the return of hirers following the Covid-19 pandemic.
8. **Market** - to consider liaison with market stall holders regarding a return to the Market Hall, with an increased promotion of the market, improved signage, and any rate reduction (as agreed in prior item).
9. **Maintenance and Refurbishment** -
  - i) **First Floor Bar Lounge** - to note that tenders have not been drawn up for works previously approved. To consider whether a revised budget/plan would be more appropriate for a more minimal scope of work and agree actions.
  - ii) **Ground Floor Bar/Kitchen** - to consider work required to refurbish the ground floor bar and layout of access to the kitchen and agree actions.
  - iii) **Market Hall Heating** - to consider quotes received for market hall heating and agree actions.
10. **Youth Provision** -
  - i) to note the Youth Service Report unanimously supported by the Council at its meeting of 19 November 2020.
  - ii) to consider the request for funding received from a local youth organisation.
  - iii) to consider how the Council can sustainably deliver youth provision in the Civic Centre moving forward and consider obtaining quotes from local youth outreach providers for an agreed scope of work.
4. **Christmas Pantomime** - to note that discussions have taken place with a contractor regarding a Christmas Pantomime to be held on 20, 21 and 22 December 2021. Whilst there is no fee payable to the theatrical company for the performances, the Committee is asked to consider the authorisation of the use of the Civic Centre for rehearsals and performances, in lieu of a percentage of ticket sales then being received following the close of the show.