

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761
email: clerk@whitchurchcouncil.uk

FULL COUNCIL MEETING

Minutes of a meeting of Whitchurch Town Council held at 19:15 on the nineteenth day of August 2021, held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

Present: Cllrs: J Sinnott, J Martin, R Hall, A Hall, A Chesters, R Hewson, G Ebbs, M Phipps, P Lea, J Thornton, G Sullivan, M Ridgway.

In Attendance: Mr Luke Trevaskis (Proper Officer), four members of the public.

WTC/45/2122

Apologies - received from Cllr Cooper.

WTC/46/2122

Declarations - none.

WTC/47/2122

Minutes - minutes of the last meeting were approved.

WTC/48/2122

Public Participation - three members of the public made representations to support the applications for co-option.

WTC/49/2122

Whitchurch Greaves Trust

The Council resolved to delegate to the Proper Officer to retain the advice of an expert in Charity Law and conclude the finalisation of the paperwork for the Whitchurch Greaves Trust.

WTC/50/2122

Bubney Solar Farm

The Council resolved to accept the formal offer of community benefit in relation to the proposed solar farm at Bubney.

WTC/51/2122

Sedgeford

The Council resolved to defer the item to the Parks and Public Realm Committee to collate all traffic issues and submit to Shropshire Council.

WTC/52/2122

Co-Option / Committee Membership

The Council resolved to co-opt Paul Busby and Adele Jackson. A recorded vote was requested.

Cllr J Sinnott voted in favour of A Jackson and G Stockton

Cllr J Thornton voted in favour of P Busby and A Jackson

Cllr M Ridgway voted in favour of P Busby and A Jackson

Cllr R Hall voted in favour of A Jackson and P Busby

Cllr A Chesters voted in favour of A Jackson and G Stockton

Cllr R Hewson voted in favour of G Stockton and P Busby

Cllr P Lea voted in favour of C Latham and A Jackson

Cllr J Martin voted in favour of A Jackson and G Stockton

Cllr A Hall voted in favour of A Jackson and P Busby

Cllr M Phipps voted in favour of A Jackson and G Stockton

Cllr G Sullivan voted in favour of A Jackson and P Busby

Cllr G Ebbs voted in favour of G Stockton and P Busby

The Council resolved that Cllr R Hewson become a member of the Personnel Committee and Civic Committee.

WTC/53/2122

Finance

The Council resolved to accept the accounts and sign the total monthly purchase ledger, BACS, and manual cheque payments. The Council resolved to approve and sign the credit card payments record.

The Council resolved to approve a grant of £5,000 to Blackberry Fair.

The Council did not approve a grant request from Beechtree.

WTC/54/2122

Civic Committee

The Council resolved to accept the recommendation from the Civic Committee for the heating in the market hall of £17,614.79+VAT alongside an additional budget of £5,000 for works to remove the existing system.

WTC/55/2122

Parks and Public Realm Committee

The Council resolved to approve the recommendation from the Committee to purchase a set of goalposts for Jubilee Park from Mark Harrods at a cost of £897.60

The Council resolved to approve the recommendation from the Committee to instruct Hibberts to complete the Land Registry transfer of the Cemetery.

WTC/56/2122

Exclusion of Press and Public

The Council resolved to exclude the press and public owing to the confidential items to be discussed.

WTC/57/2122

Grounds Maintenance Contract

The Council resolved to accept the officer recommendation within the report.

WTC/58/2122

HR

The Council resolved to defer the Disciplinary and Grievance procedures.

The Council resolved to delegate the procurement of HR training for members to the Proper Officer, understanding this would cost approximately £900.

The Council resolved to accept the officer recommendation within the 'Proper Officer Recruitment' report including:

- 1) Engaging NALC to complete a job evaluation of the role (providing a rate of remuneration for both a Proper Officer and Proper Officer with RFO responsibilities).
- 2) Consider final job description, recruitment pack and rate of remuneration at the September meeting.
- 3) Retain the services of the current Locum Proper Officer and RFO, Luke Trevaskis, until the completion of the recruitment, and for a further month following recruitment (to provide for a period of handover).
- 4) Release additional press released for good news stories.