

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761
email: clerk@whitchurchcouncil.uk

WHITCHURCH TOWN COUNCIL CIVIC COMMITTEE MEETING

Minutes of a meeting of Whitchurch Town Council's Civic Committee held at 19:30 on the twelfth day of August 2021, held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

Present: Cllrs: J Sinnott, A Hall, M Phipps, G Ebbs.

In Attendance: Mr Luke Trevaskis (Proper Officer), one member of the public, and three members of the Council.

Minute WTC/CC/12/2122

Apologies - received from Cllrs R Hall and A Cooper.

Minute WTC/CC/13/2122

Declarations - none.

Minute WTC/CC/14/2122

Minutes - minutes of the last meeting were approved.

Minute WTC/CC/15/2122

Public Participation - no members of the public wished to make representations.

Minute WTC/CC/16/2122

Accounts

The Committee accepted the accounts and asked for further clarification on any rate relief that the Council may have been entitled to in lieu of Covid-19.

Minute WTC/CC/17/2122

Civic Resolution Record

The Committee resolved to remove the following redundant resolutions from the record:

CCC/43/2021
CCC/96/1920

CCC/81/1920
CCC/86/1920
CCC/90/1920
CCC/73/1920
CCC/94/1920

Minute WTC/CC/18/2122

Hire Rates

The Committee resolved to consider a reduction in rates a future date once renovation works had been completed and the hall could be relaunched. The Proper Officer was given delegated authority to offer reductions and exercise discretion during negotiations with commercial hirers of the performance stage and auditorium for an eight-hour period or more (including changing rooms and stage lighting). The Committee noted the Council had resolved for the pre-payment of hire fees.

Minute WTC/CC/19/2122

Market

The Committee resolved to form a Working Group consisting of Cllrs Ebbs and A Hall to hold consultations with stall holders to ascertain thoughts on current hire fee, location, and whether or not the market should be held on a Saturday instead of a Friday. It was resolved to consider the promotion of the markets in the future when the consultation exercise had concluded.

Minute WTC/CC/20/2122

Maintenance and Refurbishment

The Committee considered the bar lounge refurbishment. The Committee noted tenders had not been drawn up for the works to the bar lounge area and there is no further obligation to the architect. The Committee resolved for the Working Group (Cllrs A Hall, J Sinnott, J Thornton, P Lea) to meet and agree direction for the bar, seating, double glazing, wooden floor, and any other works that may be required, obtaining quotes where possible.

The Committee considered the work required to refurbish the ground floor bar and layout access of access to the kitchen. The Committee resolved for the Working Group (Cllrs A Hall, J Sinnott, J Thornton, P Lea) to meet and agree direction, obtaining quotes where possible.

The Committee considered three quotes and agreed to recommend to the Council that Modern Heating Services Ltd undertake the works as outlined, with a further request for a budget of £5,000 for the removal of the existing system and any remedial work.

Minute WTC/CC/21/2122

Youth Provision

The Committee resolved to defer a funding request to full council for consideration.

The Committee resolved to obtain quotes for the delivery of a youth service within the Civic Centre twice a week, to include six trips per year.

Minute WTC/CC/22/2122

Christmas Pantomime

The Committee resolved to approve that the theatrical company would hold the Christmas Pantomime on 20, 21, and 22 December 2021. The Committee resolved there would be no fee payable to or from the theatrical company in lieu of the percentage of ticket sales then being received following the close of the show. The Committee noted staff of the Civic Centre should not be used to set up the pantomime and this responsibility should rest with the theatrical company.