

# Whitchurch Town Council

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## WHITCHURCH TOWN COUNCIL CIVIC COMMITTEE MEETING

Minutes of a meeting of Whitchurch Town Council's Civic Committee held at 18:00 on the twenty-sixth day of August 2021, held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

Present: Cllrs: R Hall, A Hall, M Phipps.

In Attendance: Mr Luke Trevaskis (Proper Officer).

### ***Minute WTC/CC/23/2122***

**Apologies** - received from Cllrs R Hewson and A Cooper.

### ***Minute WTC/CC/24/2122***

**Declarations** - none.

### ***Minute WTC/CC/25/2122***

**Minutes** - minutes of the last meeting were approved.

### ***Minute WTC/CC/26/2122***

**Public Participation** - no members of the public wished to make representations.

### ***Minute WTC/CC/27/2122***

### **Bookings**

It was resolved to proceed with arrangements for hirers where an agreement in principle had already been reached.

It was resolved moving forward to ensure the hire rate is prioritised, with the Proper Officer having delegated authority to negotiate the rate and waive charges on the proviso there would be a percentage of ticket sales received. It was resolved that any WTC contribution would not include any additional external advertising costs, and it was noted existing poster boards can be used. It is to be explored whether an internal email database is kept of previous ticket purchasers.

### ***Minute WTC/CC/28/2122***

## **Christmas Lights**

The Committee resolved to hold the event on 27 November 2021.

It was resolved to form a working group (Cllrs. A Hall, R Hall, M Phipps, staff and residents) to develop a plan of action.

It was discussed that a Citizen of the Year competition would need to be launched to find a resident to turn on the lights.

It was discussed a temporary road closure would be required.

A requirement for barriers were discussed and an appetite to invite the “Dame” from the Pantomime.

A children’s disco was suggested.

It was discussed it would be beneficial to produce a poster and press release.

Proposal to be returned to October meeting.