

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761
email: clerk@whitchurchcouncil.uk

PARKS AND PUBLIC REALM COMMITTEE MEETING

1 October 2021

To: Members of Whitchurch Town Council's Parks and Public Realm Committee: Cllrs A Hall, A Jackson, P Lea, G Sullivan, M Ridgeway, R Hewson.

Dear Councillor,

Dated this first day of October 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council's Parks and Public Realm Committee to be held at 19:00 on the seventh day of October 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

A handwritten signature in cursive script that reads "Luke Trevaskis".

Mr Luke Trevaskis

Note to Public:

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairman. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

AGENDA

1. **Election Chairman** - to duly elect a Chairman.
2. **Apologies** - to receive apologies for absence.
3. **Declarations** - to receive declarations of members' interests.
4. **Minutes** - to approve the minutes of the last meeting.
5. **Public Participation** - members of the public are invited to make representations.
6. **Accounts** - to receive committee accounts.
7. **Parks + Public Realm Resolution Record** - to receive the updated resolution record.
8. **Public Realm Work** - to receive an updated report outlining scope of works scheduled in response to the RoSPA reports and committee resolutions.
9. **Deermoss Play Area** - to consider the suggestion from some suppliers that bonded rubber mulch may be a more cost effective permeable surface treatment for the play area that may result in achieving more play value/equipment, owing to the fact that less base work and edging would be required as there would not be a need for as much excavation work or pre cast concrete edging (which would also reduce ongoing maintenance costs as currently shrinkage is a national problem with wetpour - resulting in gaps that require constant wetpour repairs around the edges).

Officer recommendation: to obtain an additional quote from all suppliers with the alternative bounded rubber mulch surface treatment.

10. **Japanese Knotweed** - to note Japanese knotweed has been reported in Jubilee Park and agree actions. Quotes have been requested from three contractors.
11. **Cemetery** -
 - i) to consider a request from a resident that their requested bench base be installed as a matter of urgency using the facilities staff of Whitchurch Town Council, or consider a temporary measure for a bench to be positioned on levelled slabs until the permanent concrete base is installed.
 - ii) to consider the revised Memorial Bench Policy and Appendix.
3. **Exclusion of Press and Public** - to consider, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.
4. **Grounds Maintenance Contract** - to discuss the correspondence from the grounds maintenance contractor regarding the bulbs and hedges, and agree actions.