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## Whitchurch Town Council

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### WHITCHURCH TOWN COUNCIL PARKS AND PUBLIC REALM COMMITTEE MEETING

Minutes of a meeting of Whitchurch Town Council's Parks and Public Realm Committee Meeting held at 19:00 on the seventh day of October 2021, held in the Edward German Room Whitchurch Civic Centre SY13 1AX

Present: Cllrs: A. Jackson, P. Lea, M. Ridgway

In Attendance: Cllrs: M. Phipps, J. Thornton, Luke Trevaskis (Proper Officer), Andy Cooper (Admin Support Officer).

#### ***Minute WTC/PPRC/36/2122***

**Election of Chair** – the Committee resolved to defer this item to the next meeting.

#### ***Minute WTC/PPRC/37/2122***

**Apologies** – received from Cllrs: R. Hewson, G. Sullivan.

#### ***Minute WTC/PPRC/38/2122***

**Declarations** – none.

#### ***Minute WTC/PPRC/39/2122***

**Minutes** – minutes of the last meeting were approved.

#### ***Minute WTC/PPRC/40/2122***

**Public Participation – Public Participation** – The Committee resolved to suspend Standing Orders

Cllr. Thornton representing We Are Whitchurch thanked Cllr. Hewson for his correspondence regarding the community group and works in Jubilee Park and considered the request to seek approval to carry out future work in the park.

The Committee noted this matter would be submitted as a motion from We Are Whitchurch to a full council meeting to request that We are Whitchurch work together with the Parks and Public Realm Committee Chairman to agree a programme of actions prior to any works taking place.

The Committee resolved to reinstate Standing Orders.

***Minute WTC/PPRC/41/2122***

**Accounts** – The Committee resolved to receive the accounts, with the request that future accounts be sent out in PDF.

***Minute WTC/PPRC/42/2122***

**Parks and Public Realm Resolution Record** – The Committee resolved to receive the record, with the request that future records be sent out in PDF.

***Minute WTC/PPRC/43/2122***

**Public Realm Work** – The Committee resolved to receive the report.

***Minute WTC/PPRC/44/2122***

**Deermoss Play Area** – The Committee resolved to accept the Officer recommendation of the Proper Officer to obtain an additional quote from all suppliers with the alternative bounded rubber mulch surface treatment.

***Minute WTC/PPRC/45/2122***

**Japanese Knotweed** – The Committee received a verbal Officer report indicating quotes have been requested from contractors for the control of the plant in Jubilee Park.

***Minute WTC/PPRC/46/2122***

**Cemetery** – The Committee resolved to approve installation of a concrete plinth in the cemetery – to be completed by the facilities staff - for a memorial bench as requested by a resident. The Committee resolved to approve the revised Memorial Bench policy and Appendix (subject to agreed amendments).

***Minute WTC/PPRC/47/2122***

**Exclusion of Press and Public** – No members of the press or public present.

***Minute WTC/PPRC/48/2122***

**Ground Maintenance Contract** – The Committee noted the report provided by the Proper Officer regarding the bulbs and noted that further advice would be sought. The Committee advised that the hedge at Deermoss Meadow is not within the contract and is the responsibility of Shropshire Council.