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Whitchurch Town Council

Civic Centre
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WHITCHURCH TOWN COUNCIL CIVIC COMMITTEE MEETING

Minutes of a meeting of Whitchurch Town Council's Civic Committee Meeting held at 20:00 on the seventh day of October 2021, held in the Edward German Room Whitchurch Civic Centre SY13 1AX

Present: Cllrs: P. Busby, R. Hall, M. Ridgway.

In Attendance: Cllrs: M. Phipps, J. Thornton, Luke Trevaskis (Proper Officer), Andy Cooper (Admin Support Officer).

Minute WTC/CC/36/2122

Apologies – Cllrs. A. Cooper, A. Hall, R. Hewson

Minute WTC/CC/37/2122

Declarations – None

Minute WTC/CC/38/2122

Minutes – minutes of the last meeting were deferred.

Minute WTC/CC/39/2122

Public Participation – no members of the public wished to make representations.

Minute WTC/CC/40/2122

Markets – The Committee resolved to approve the prepayment by BACS of all Friday market income on a four-weekly basis starting from 1 January 2022.

Minute WTC/CC/41/2122

Resolution Record – The Committee resolved to receive the record. A health and safety issue were considering regarding the foam in the bar area. The Proper Officer has delegated responsibility for managing health and safety issues and immediately instructed the facilities team to close the Bar Lounge, remove all the foam around the bar and in the bench seats and replace with wood.

Minute WTC/CC/42/2122

Finance – The Committee resolved to defer the accounts. The Proper Officer will hold a finance training session for all Members.

Minute WTC/CC/43/2122

Christmas Lights Switch-On – The Committee resolved to:

- approve the Citizen of the Year Award Poster and Nomination Form. The individual with the most nominations will be the winner.
- approve the poster for the Christmas Lights Switch-On.
- approve the Christmas Market Booking Form with the following amendments – Indoor Pitch price £15, Outdoor Pitch price £15, Outdoor hot food caterer £25. Total number of stalls 10 outside and 20 inside.
- approve the purchase and installation of a Christmas Lights net to go between Georgie's and Whitchurch Insurance and Pyrotechnics and Snow Machine for the Switch-On – all to be provided by Securesound Ltd. The Committee did not approve the purchase of trees and brackets.
- approve the budget for Blackberry Fair to deliver a lantern parade.

Minute WTC/CC/44/2122

Civic Centre Bar Provider – The Committee resolved to approve Jason Wainwright to continue to manage the bar for four-month periods at a time.