

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
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FULL COUNCIL MEETING

11 December 2021

To: Members of Whitchurch Town Council

Dear Councillor,

Dated this eleventh day of December 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council to be held at 19:15 on the sixteenth day of December 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

A handwritten signature in cursive script that reads "Luke Trevaskis".

Mr Luke Trevaskis

Note to Public:

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairman. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to receive declarations of members' interests.
3. **Minutes** - to consider the minutes of the last two meetings and sign as an accurate record.
4. **Public Participation** - members of the public are invited to make representations.
5. **Representatives on Outside Bodies** - to receive any updates or reports regarding outside bodies and agree actions.
6. **Planning** - to consider planning application 21/05571/FUL regarding the renovation and extension to an existing two storey retail unit, to provide retail arcade at ground floor level and 17 residential apartments to the existing upper floor, single storey roof top extension and three storey extension and associated works at 13-17 High Street.

7. **Finance**

- i) To consider the Section 106 Agreement dated 29.1.19 for the sum of £10,000.00 'towards the management of Whitchurch Town Centre' and resolve to accept this money from Shropshire Council and administer it by 30.3.25 in line with Schedule 3.
- ii) To note that Shropshire Council has confirmed the Civic Centre would be eligible for the Community Assets Fund Scheme and expressions of interest must be received by end of December. To approve the Proper Officer to progress an application for Whitchurch Town Council to cover costs of up to £15,000 for the market hall heating and/or other eligible asset projects.
- iii) To consider the grant request received from the Queensway Playing Fields Association.

8. **On-Street Residential Chargepoint Scheme** -

Motion: to discuss the Government's Office of Zero Emission Vehicles (OZEV) grant scheme for the installation of on street residential electric vehicle charging infrastructure and create a working party to investigate possible locations and need.

Proposed: Cllr Ebbs

Seconded: Cllr Hewson

9. **Ice Cream Cart** - to consider a request from a traditional ice cream cycle to be located around the town periodically during 2022, primarily being located in the Bull Ring from time-to-time on a Saturday.

*10. **Exclusion of Press and Public** - to consider, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.*

11. **Deermoss Play Area** - to consider the plans from the recommended contractor for the Deermoss play area and approve for the monies to be allocated from project reserves, noting that the Council does not have a requirement to tender (in line with amendment to Finance Regulations WTC/39/2122).

12. **Employment** -

Motion: to extend the Proper Officer's contract dated 9.6.21, subject to resolution WTC/76/2122, up to 31.3.22 **AND** employ Luke Trevaskis under the proposed terms and conditions from 1.4.22.

Proposed: Cllr Thornton

Seconded: Cllr Phipps