

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX  
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## CIVIC COMMITTEE MEETING

1 October 2021

To: Members of Whitchurch Town Council's Civic Committee: Cllrs A Hall, R Hall, P Busby, A Cooper, G Ebbs, M Ridgway, R Hewson.

Dear Councillor,

Dated this first day of October 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council's Civic Committee to be held at 20:00 on the seventh day of October 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

A handwritten signature in cursive script that reads "Luke Trevaskis".

Mr Luke Trevaskis

### **Note to Public:**

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairman. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

## **AGENDA**

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to receive declarations of members' interests.
3. **Minutes** - to consider the minutes of the last meeting.
4. **Public Participation** - members of the public are invited to make representations.
5. **Markets** -
  - i) To consider a change in the payment process of the Friday Market to improve efficiency and reduce non-collection of income.

**Officer Recommendation: to approve the prepayment of all Friday market income on a four-weekly basis.**

6. **Resolution Record** - to receive an updated resolution record.
7. **Finance** - to receive committee accounts.
8. **Christmas Lights Switch-On** - to consider the outcome of the Christmas Working Group meeting, approve the scope of the event, and agree any further actions.
9. **Civic Centre Bar Provider** - to consider the correspondence from the bar provider and agree actions.