Whitchurch Town Council
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PARKS AND PUBLIC REALM COMMITTEE MEETING

25 November 2021

To: Members of Whitchurch Town Council's Civic Committee: Cllrs. A. Jackson, R. Hewson, P. Lea, M. Phipps, M. Ridgway, G. Sullivan, J. Thornton

Dear Councillor,

Dated this twenty-fifth day of November 2021, you are hereby summoned to attend a meeting of Whitchurch Town Council's Parks and Public Realm Committee to be held at 19:00 on the second day of December 2021.

The meeting will be held in the Edward German Room, Whitchurch Civic Centre, SY13 1AX.

If you are unable to attend the meeting, please provide prior notice of your apologies.

Yours sincerely,

Luke Trevaskis

Mr Luke Trevaskis

Note to Public:

Due to Covid-19, capacity at public meetings may be limited.

Please note that meetings are audio recorded and you are requested to inform the meeting if you are recording or filming.

Permission to speak at a meeting during public participation will be at the discretion of the Chairperson. No person shall speak on more than two items and for no longer than a total of three minutes. Any questions shall not require a response at the meeting nor start a debate. If any representations are considered outside the remit of Whitchurch Town Council, residents shall be referred to the principal authority or other appropriate body.

AGENDA

1. **Apologies** - to receive apologies for absence.

2. **Declarations** - to receive declarations of members' interests.

3. **Minutes** - to approve the minutes of the last meeting on 4 November 2021.

4. **Public Participation** - members of the public are invited to make representations.

5. **Accounts** - to receive committee accounts.

6. **Parks and Public Realm Resolution Record** - to receive an updated resolution record.

7. **Public Realm Work** - to receive an updated report on works undertaken.

8. **Contractor Monthly Report** - to receive a report on works undertaken.

9. **Cemetery** -

    i) receive an update on resident's bench including costs so far.

    ii) to discuss grass cutting.

    iii) to discuss revised Cemetery rules and agree actions (attached).

    iv) to approve final amend to memorial bench policy.

10. **Parks Voluntary Works** - to receive a verbal update.

11. **Japanese Knotweed** - to receive an update.

12. **Street Lighting** – to discuss and agree actions.

13. **Queens Green Canopy** – to discuss and agree actions.

14. **Exclusion of Press and Public** – to consider, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as define in paragraphs 1 and 2 of Schedule 12A of that Act.

15. **Deermoss Meadow** -

    i) to receive an update on the play area design and quotes and agree actions.

    ii) to receive an update on the removal of the Covenant and agree actions.

    iii) to receive an update on the occupation of land under the ownership of WTC and agree actions.

16. **Football Pitches** - to receive an update on quotes and agree actions (attached).

17. **CCTV** –

    i) Infrastructure – to receive an update.

    ii) Maintenance Contract – to receive an update on quotes and agree actions (attached)

18. **Jubilee Drainage** - to receive an update.

19. **Parks Shed and Contractors Yard** - to discuss present situation and agree actions.

20. **Scottish Power Land** - to receive an update.
21. **Grounds Maintenance Contract** - to discuss present situation and agree actions.
22. **Budget 2022-2023** - to receive report and agree actions (attached).