



Whitchurch Town Council

Civic Centre
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FINANCE COMMITTEE MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 12th FEBRUARY 2015

PRESENT

Councillors: A Chesters (Chairman), B Duffy, T O'Neill and J Sinnott.

IN ATTENDANCE

Z. Dean (Town Centre Manager/Assistant Town Clerk), Cllr T. Neville.

1. Apologies

Cllr Ebbs – Holiday
Cllr Slater – Unwell
Cllr Stones – Another meeting

2. Declaration of Interest.

None.

3. Minutes

After a proposal by Cllr Chesters, seconded by Cllr O'Neill:

It was RESOLVED FC/20/1415 : That the minutes of the meeting of the Finance Committee held on 11th December 2014 be agreed and signed as a true record.

4. Matters arising

None.

5. Public Participation.

None.

6. OUTSTANDING ACTIONS.

Heating engineer required for the Heritage Centre
Outstanding action for IT was noted and is ongoing

7. Harry Richards/Berrington Fund

The Chairman noted that this item was to tidy up the accounts and had been covered in this month's accounts.

8. Liabilities

After a proposal by Cllr Sinnott, seconded by Cllr O'Neill

It was RESOLVED FC/21/1415 that the liabilities are to be written off.

9. Zurich Insurance

The committee was informed that a revaluation of the Heritage Centre would cost £1,500 but only save £130 on the revised insurance.

It was agreed to not incur any extra costs through a re-evaluation of the Heritage Centre.

10. Cleaning of the War Memorial

After a proposal from Cllr Sinnott, seconded by Cllr O'Neill

It was RESOLVED FC/22/1415 to use funds from the Parks Contract then pay back through the lottery grant.

11. Civic Centre hire charges

This item was discussed at the Civic Centre and Markets Committee on 12th February 2015 and deferred.

12. Signage for the Heritage Centre/Museum

The committee concurred that more signs were required for the Heritage Centre. After a proposal from Cllr Chesters, seconded by Cllr O'Neill:

It was RESOLVED FC/23/1415 to purchase more signage for the Museum up to the value of £50 from the general fund.

13. Financial Regulations

After a proposal from Cllr Sinnott, seconded by Cllr O'Neill:

It was RESOLVED FC/24/1415 to accept the financial regulations.

14. Review of month 9

It was noted that the Month 9 accounts had already been passed at Full Council.

The Chairman made some observations: Telephone and fax was over budget, as well equipment maintenance and wages.

The month 10 accounts were not available.

15. Confidential Business (if any).

None

Meeting closed at 21:00

Chairman  Date 28. MAY 2015