



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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CIVIC CENTRE COMMITTEE

Members of the Committee named below are summoned to attend the above meeting which will be held on **Thursday 13th July 2017**, at the Civic Centre, Whitchurch commencing at **7:00pm**.

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 17th March 2017.

Nicola Young
Town Clerk

To: Councillors: C. Smith, J. Sinnott, A. Chesters, B. Duffy, J. McAuley, T. Neville

AGENDA

1. Election of a Chairman

To elect a Chairman of the Civic Centre Committee

2. Election of a Vice Chairman

To elect a Vice Chairman of the Civic Centre Committee

3. Apologies

To receive apologies and reasons for absence.

4. Declarations of Interest

To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct.

5. Public Participation

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders allow any members of the public to address the meeting.

6. Minutes of Previous Meetings

To confirm the following Minutes of previous meetings:

- a. Civic Centre & Markets Committee held on Thursday 3rd December 2015
- b. Strategic Marketing & Events Committee held on Thursday 23rd March 2017
- c. Estates & Markets Committee held on Thursday 23rd March 2017

and sign as an accurate record of those meetings (copies attached).

7. Agree Terms of Reference

To agree amended Terms of Reference for Civic Centre Committee

8. Outstanding Resolutions

- a. **Garage roof** – update

9. Fire Safety Plans

To discuss Fire Safety Plans.

10. @theCivic

- a. To receive updates on events that have taken place and those that are planned.
- b. To consider setting up a Civic Centre Sub Committee, with its own Terms of Reference and agree delegated powers.

11. Information & Communication Technology (ICT)

- a. To receive an update on the installation of new IT system
- b. To discuss separate email addresses for Councillors using @whitchurchcouncil.uk email address.
- c. To receive an update from the Clerk on the BT Quantum telephone system.
- d. To discuss and agree a new server to host the Town Council website.

12. Council Approved Work Schedule

- a. Work in the Market/Sport Hall – update on current work schedule and agree future work.
- b. Work in the Civic Centre – update on current work schedule and agree future work.
- c. Work within the Civic Centre curtilage.

13. Update on Lead Burglary

Distribution of email from West Mercia Police and discussion regarding Smart Water.

14. Cigarette Bins

To agree purchase of cigarette bins for the front and rear of the Civic Centre.

15. Replace Signs

To agree to replace signs that have been removed from the outside of the Civic Centre.

16. Redecoration of the Bar Lounge

To discuss and agree a way forward for redecorating the Bar Lounge.

17. Roof for Balcony

To discuss the plans for the balcony roof and ascertain the feasibility of completing the work.

18. Mayor's Ball

To discuss a date and possible theme for a Mayor's Ball

19. Update on Library status

To receive an update from Shropshire Council

20. CONFIDENTIAL MATTERS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

There are no Confidential matters to be discussed.