



Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 16th NOVEMBER 2017**, in the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters have to be held in the confidential part of the meeting.

Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.

Date of Notice: 10th November 2017

Nicola Young
Town Clerk

AGENDA

1. APOLOGIES

To receive councillor apologies and reason for absence.

2. DECLARATIONS OF INTEREST

To receive Councillor's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

3. MINUTES

To confirm the minutes of the Town Council meeting held on **19th October 2017** and sign as an accurate record of that meeting (copy attached).

4. MATTERS ARISING

To deal with matters arising from those minutes not otherwise on the agenda

5. MAYOR'S ANNOUNCEMENTS

6. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

7. REPORT FROM WEST MERCIA POLICE

To receive an update from Safer Neighbourhood Team

8. SHROPSHIRE COUNCILLOR'S REPORT

To receive a verbal report from members of Shropshire Council.

To reinstate Standing Orders.

9. OUTSTANDING FULL COUNCIL RESOLUTIONS

- a. Civic Centre Freehold
- b. Skateboard Park
- c. Increased Town Centre Signage

10. FUTURE MEDICAL PROVISION

Standing item on the agenda.

11. ACCOUNTS

To receive Month 7 accounts (attached).

12. MINUTES FROM COMMITTEES

- Finance Committee – 12th October 2017
- Parks & Public Realm – 5th October 2017
- Civic Centre Committee – 5th October 2017
- Heritage Committee – 19th October 2017
- Planning Committee – 18th October 2017
- Parks, Public Realm & Civic Centre Committee - 2nd November 2017
- Finance & Personnel Committee – 9th November 2017

13. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS

To receive reports from Cllrs who represent the Council on outside bodies

14. APPOINT INTERNAL AUDITOR

To receive a recommendation from Finance Committee to appoint John Henry as the Internal Auditor.

15. COUNCILLOR TRAVEL EXPENSES

To receive a report from the Clerk following agreement at Finance & Personnel Committee.

16. PLAY AREA EXTENSION – OFFICIAL OPENING

To receive information on the date and format of the official opening of the Jubilee Park play area extension.

17. WHITCHURCH MUSEUM & ARCHIVES

To receive a report from the Clerk giving an update on the progress of CIO status and lease.

18. WHEATSHEAF DRIVE PLAY AREA

To receive a report from the Clerk on planning the project.

19. CHRISTMAS LIGHTS SWITCH-ON EVENT

To receive a report from the Town Centre Manager.

20. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

21. UTILITY CONTRACTS

To receive an update from the Clerk.