



# Whitchurch Town Council

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Whitchurch  
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## FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 21<sup>st</sup> DECEMBER 2017**, in the Edward German room Whitchurch commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits **from 7pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters must be held in the confidential part of the meeting.

*Please note that all Council meetings may be audio recorded to ensure accuracy of subsequent minutes.*

**Date of Notice: 15<sup>th</sup> December 2017**

Nicola Young  
Town Clerk

### AGENDA

#### **1. APOLOGIES**

To receive councillor apologies and reason for absence.

#### **2. DECLARATIONS OF INTEREST**

To receive Councillor's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

#### **3. MINUTES**

To confirm the minutes of the Town Council meeting held on **16<sup>th</sup> November 2017** and sign as an accurate record of that meeting (copy attached).

#### **4. MATTERS ARISING**

- a. Speeding within town centre – a meeting has been organised with Shropshire Council Highways officer, Shropshire Councillors and Whitchurch Town Council at 4pm on Thursday 18<sup>th</sup> January 2018.

#### **5. MAYOR'S ANNOUNCEMENTS**

#### **6. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

#### **7. PRESENTATION FROM CCG**

To receive a presentation from Mrs Nicky Wilde, Director of Primary Care, Shropshire Clinical Commissioning Group.

**8. REPORT FROM WEST MERCIA POLICE**

To receive an update from Safer Neighbourhood Team

**9. SHROPSHIRE COUNCILLOR'S REPORT**

To receive a verbal report from members of Shropshire Council.

To reinstate Standing Orders.

**10. OUTSTANDING FULL COUNCIL RESOLUTIONS**

- a. Civic Centre Freehold
- b. Skateboard Park
- c. Increased Town Centre Signage

**11. FUTURE MEDICAL PROVISION**

Standing item on the agenda.

**12. ACCOUNTS**

To receive Month 8 accounts (attached).

**13. 2018/29 BUDGET**

To review the proposed budget for 2018/19.

**14. MINUTES FROM COMMITTEES**

- Heritage Committee – 16<sup>th</sup> November 2017
- Parks, Public Realm & Civic Centre Committee – 7<sup>th</sup> December 2017
- Finance & Personnel Committee – 14<sup>th</sup> December 2017

**15. REPORT FROM MEMBERS ON OUTSIDE ORGANISATIONS**

To receive reports from Cllrs who represent the Council on outside bodies

**16. FUTURE HOSPITAL CONFIGURATION AND CONSULTATION**

To review and consider a report from Cllr. Andrew Eade, Borough of Telford & Wrekin Council

**17. NOTIFICATION OF EXTERNAL AUDITORS APPOINTMENT**

To receive notification that PKF Littlejohn LLP have been appointed as the External Auditors for Councils in Shropshire.

**18. PLACE PLAN REVIEW**

To review and agree the updated Place Plan.

**19. H&S POLICY**

- a. To receive and agree the updated H&S Policy.
- b. To receive and sign the H&S Policy Statement.
- c. To give Parks, Public Realm and Civic Centre Committee delegated responsibility for Health & Safety.

**20. WHITCHURCH TOWN COUNCIL CHRISTMAS REPORT 2017**

To receive a report from the Town Centre Manager on the Christmas Lights Switch-on Event and future event dates.

**21. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

**22. WHITCHURCH JOINT CEMETERY BOARD**

To discuss and agree the lead authority for the Whitchurch Joint Cemetery Board.

**23. CONTRACT TO CLEAN & MAINTAIN PUBLIC TOILETS**

To receive a recommendation from the Finance & Personnel Committee.

**24. ELECTRICAL WORK TENDER**

To receive two quotes returned in response to a tender document sent out.

**25. TOWN CENTRE CCTV**

To receive an update on the town centre CCTV service.