



QUALITY  
TOWN  
COUNCIL

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



High Street  
Shropshire  
tel. 01948 665761

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **TUESDAY 12<sup>TH</sup> JUNE 2018** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 5<sup>th</sup> June 2018**

Nicola Young  
Town Clerk

**Cllrs: B Duffy, T O'Neill, J. Martin, M. Barker and T. Neville**

### AGENDA

**1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Heritage Committee.

**2. ELECTION OF VICE CHAIRMAN**

To elect a Vice Chairman of the Heritage Committee.

**3. APOLOGIES**

**4. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

**5. MINUTES**

To confirm that the minutes of the meetings held on **19<sup>th</sup> April 2018** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

**6. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda.

**7. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other

matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

**8. OUTSTANDING/UPDATE ON ITEMS**

- a. Signage at Bluegates and outside Heritage Units

**9. HERITAGE ACCOUNTS**

- a. To receive the monthly Cost Centre Report and update on the annual budget allocation.
- b. To agree a way forward for the annual allocation.

**10. INSURANCE**

To discuss and agree what items are to be insured by Whitchurch Town Council and how these will be identified.

**11. MUSEUM & ARCHIVES ACTIVITIES**

To receive an overview from WMAV on their activities on behalf of Whitchurch and visitor figures.

**12. WHITCHURCH MUSEUM & ARCHIVES**

- a. To receive an update and review the lease
- b. To discuss and agree the process for agreement by Whitchurch Town Council
- c. To receive an update on the grant for new front doors

**13. WHITCHURCH HERITAGE CENTRE**

- a. To receive a list of maintenance requirements for Whitchurch Heritage Centre
- b. To recommend painting of the exterior new windows by a professional painter
- c. To discuss the boiler and agree a way forward

**14. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters