



QUALITY  
TOWN  
COUNCIL

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



High Street

Shropshire

tel. 01948 665761

email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## HERITAGE COMMITTEE

Members of the Committee named below are summoned to attend the Heritage Committee which will be held on **THURSDAY 21<sup>st</sup> SEPTEMBER 2017** at the Civic Centre, Whitchurch commencing at **10:30am**

All Councillors are invited to attend. The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 15<sup>th</sup> September 2017**

Zoe Dean  
**Acting Town Clerk**

**Cllrs: B Duffy, T O'Neill, J. Martin and T. Neville**

### AGENDA

#### **1. APOLOGIES**

#### **2. DECLARATIONS OF INTEREST**

To receive Cllr's Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any agenda item in this meeting

#### **3. MINUTES**

To confirm that the minutes of the meetings held on **20<sup>th</sup> July 2017** are an accurate record of that meeting (copy attached), and to be duly signed thereof.

#### **4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda.

#### **5. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public who wish to address the meeting.

#### **6. OUTSTANDING/UPDATE ON ITEMS**

- a. Installation of the railway pillars at the rear of the Civic
- b. Replace rubber gate roller

- c. Heritage Centre – Cleaning Cellar
- d. Windows
- e. Electricity Costs

**7. UPDATE ON INSTALLATION OF DRAUGHT PROOFING**

To receive an update on the installation of draught proofing upstairs.

**8. HERITAGE UNIT LEASES**

To update on the progress of leases for the Courtyard Units.

**9. HERITAGE ACCOUNTS**

To receive the monthly accounts.

**10. BOILER SERVICING**

To receive an update.

**11. LEASE TRANSFER TO WHITCHURCH MUSEUM & ARCHIVES VOLUNTEERS**

To discuss charity types and how to choose a structure

**12. MUSEUM & ARCHIVES ACTIVITIES**

To receive an overview from WMAV on their activities on behalf of Whitchurch

**13. VISITOR FIGURES**

To receive updated figures

**14. CONFIDENTIAL BUSINESS (if any)**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters