

Whitchurch Town Council

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PARKS & PUBLIC REALM COMMITTEE

MINUTES OF THE COMMITTEE MEETING HELD ON THURSDAY 6th SEPTEMBER 2018

Present:

Cllrs: T. O'Neill, T. Neville, N. Raynes

In attendance:

Nicola Young – Town Clerk

1. Election of Chairman

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **PPR/01/1819 RESOLVED** that Cllr O'Neill be elected as Chairman of the Parks & Public Realm Committee.

2. Election of Vice Chairman

After a proposal from Cllr Raynes, seconded by Cllr O'Neill, it was **PPR/02/1819 RESOLVED** that Cllr Pokladecki be elected as Vice Chairman of the Parks & Public Realm Committee.

3. Apologies

Cllr M. Fewster

4. Declarations of interest

None

5. Minutes

After a proposal by Cllr Neville, seconded by Cllr O'Neill it was **PPR/03/1819 RESOLVED** that the minutes of the Parks & Public Realm Committee meeting held on **7th June 2018** was duly signed as an accurate record of that meeting.

6. Public Participation

There were no public present.

7. Accounts Update

Parks & Public Realm Accounts – Funds available = £61,961

It was noted that cost code 203/4060 was at 182.5%.

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **PPR/04/1819 RESOLVED** to accept the Parks & Public Realm accounts as presented.

8. Contractors Update

Not available.

9. Council Approved Work Schedule

Parks & Public Realm Work Schedule: After a proposal from Cllr O’Neill, seconded by Cllr Neville, it was **PPR/05/1819 RESOLVED** to accept the Council Approved Work Schedule for the Parks & Public Realm as presented.

10. Jubilee Park

- a. Litter Bins. After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **PPR/06/1819 RESOLVED** to request £2,400 + VAT from rolling capital for 4 x new round pillar box cast iron litter bins; 3 to replace old and broken bins in the park and one to be placed beside the skate park.
- b. Benches/Seating Areas. After a proposal from Cllr O’Neill, seconded by Cllr Neville, it was **PPR/07/1819 RESOLVED** to make a request to Finance Committee for £3,000 from rolling capital to purchase new recycled benches and picnic seating to be placed alongside the new play amenity and skate park.
- c. Contractor’s Building. Currently there is no power to the Contractor’s building in Jubilee Park, therefore no power for CCTV nor lighting in the building. After a proposal from Cllr Neville, seconded by Cllr Raynes it was **PPR/08/1819 RESOLVED** to undertake an investigation to ascertain why the electricity is not working and restore as soon as possible.
- d. Noticeboards. After a proposal from Cllr O’Neill, seconded by Cllr Neville, it was **PPR/09/1819 RESOLVED** that the Parks & Public Realm Committee would request 2 x noticeboards in corporate colours, double doors, 8 x A4 size from the 2019/2020 budget.

11. Tree Planting Programme

Deferred to October Committee meeting.

12. Park Ideas

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **PPR/10/1819 RESOLVED** to write a Parks & Public Realm business plan, which could be incorporated into the wider Council business plan and that this plan would include the idea and vision for the parks in the town, including a giant chess set, MUGA, lights in trees.

13. Whitchurch Insurance

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **PPR/11/1819 RESOLVED** that the Parks & Public Realm Committee are unable to offer two free hanging baskets to Whitchurch Insurance.

14. Solagen Speed Indication Device

Deferred to October committee meeting.

15. Confidential Business

There was no Confidential business.

There being no further business the meeting closed at 9.32pm.

Chairman:

Date:

Signed:2