

# Whitchurch Town Council

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## PARKS & PUBLIC REALM COMMITTEE

Members of the Committee named below are summoned to attend a **Parks & Public Realm Committee** meeting which will be held on **Thursday 7<sup>th</sup> February 2019**, in the Edward German Room, Civic Centre, Whitchurch commencing at **7.00pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Please note the meeting is will be audio recorded.

**Date of Notice: 1<sup>st</sup> February 2019**

  
Nicola Young  
Town Clerk

**To: Councillors: T O'Neill, N Raynes, M Barker, T Neville, H Vasey, S Radford**

### AGENDA

**1. ELECTION OF VICE CHAIRMAN**

To elect a Vice Chairman for the Parks & Public Realm Committee

**1. APOLOGIES**

To receive apologies and reasons for absence

**2. DECLARATIONS OF INTEREST**

To receive from Members any disclosure of ordinary or disclosable pecuniary interests in relation to this Parks Committee meeting

**3. MINUTES**

To confirm the minutes of the Parks, Public Realm Committee meeting held on **6<sup>th</sup> December 2018** and sign as an accurate record of that meeting (copy attached)

**4. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility. The Chairman will at this point, suspend Standing Orders allow any members of the public to address the meeting

**5. ACCOUNTS UPDATE**

To receive a copy of the Parks & Public Realm Accounts to date.

## 6. JUBILEE PARK

- a. **CCTV QUOTES.** To receive an update on the installation of CCTV in Jubilee Park.
- b. **PUBLIC REALM FURNITURE.** To receive a report on what items will be purchased, ie bins and benches, following a meeting with the park contractors.
- c. **MOVE SHED DOOR.** To agree that the door on the end of the shed can be done in-house by the Council Handyman and that the Town Clerk can agree projects costs within the spending limit.
- d. **PARKS CONTRACT WORKING GROUP.** Members of the Working Group, Cllrs O'Neill, Raynes and Vasey to agree a timescale of meetings in February to review and, if required, amend.

## 7. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.