



## PARKS & PUBLIC REALM COMMITTEE

### MINUTES OF THE MEETING HELD ON THURSDAY 7<sup>th</sup> SEPTEMBER 2017

**Present:**

Cllrs: T. O'Neill, A. Chesters, A. Hall

**In attendance:**

Cllrs: J. Martin  
Nicola Young – Town Clerk

**1. Elect a Chairman**

After a proposal by Cllr Hall, seconded by Cllr Chesters, it was **PPR/11/1718 RESOLVED** to elect Cllr O'Neill as Chairman of Parks & Public Realm Committee.

**2. Elect a Vice Chairman**

After a proposal by Cllr Chesters, seconded by Cllr O'Neill, it was **PPR/12/1718 RESOLVED** to elect Cllr Hall as Vice Chairman of Parks & Public Realm Committee.

**3. Apologies**

Cllr McAuley – illness  
Cllr Duffy - training

**4. Declarations of interest**

None

**5. Minutes**

After a proposal by Cllr O'Neill, seconded by Cllr Chesters it was **PPR/13/1718 RESOLVED** that the minutes of the meeting held on **29<sup>th</sup> June 2017** be signed as an accurate record of that meeting.

**6. Outstanding Matters**

- a. Relocation of badgers – no update
- b. Gambrell Avenue play equipment replacement:
  - i. What budget was used to pay for this replacement?

**7. Public Participation**

After a proposal by Cllr O'Neill, seconded by Cllr Chesters, it was **PPR/14/1718 RESOLVED** to suspend Standing Orders.

After a proposal by Cllr O'Neill, seconded by Cllr Chesters, it was **PPR/15/1718 RESOLVED** to bring forward Item:

**13. Update on Skateboard Park**

Shropshire Council have instructed RSK Environment Ltd to undertake site investigations to understand if the land for the proposed skate park is contaminated. RSK have already carried out a desk-based site investigation and quantitative risk assessment and, in order to mitigate against any unforeseen problems, they have now been instructed to carry out

land investigations on site. All this work means that the projected dates for the project have slipped and it is unlikely that the skatepark will be built in 2017 due to the winter months. Whitchurch Town Council have agreed to pay for the RSK land investigations from the Neighbourhood Fund.

After a proposal by Cllr O'Neill, seconded by Cllr Chesters, it was **PPR/16/1718 RESOLVED** to reinstate Standing Orders.

#### **8. Hanging Baskets**

After a proposal by Cllr O'Neill, seconded by Cllr Chesters, it was **PPR/17/1718 RESOLVED** to accept the recommendation by the Town Centre Manager to charge for hanging baskets. The Town Centre Manager will now take the report to the next Whitchurch Chamber of Trade meeting on 27<sup>th</sup> September 2017.

#### **9. Contractors Update**

Councillors received an email update from Nobridge.

#### **10. Trees in Jubilee Park**

- a. **Tree Safety Inspections.** After a proposal by Cllr O'Neill, seconded by Cllr Hall, it was **PPR/18/1718 RESOLVED** to accept the quote from Shropshire Council of £650 +VAT, to undertake a survey of all trees in Jubilee Park.
- b. **Tree Charter Legacy Tree.** After a proposal by Cllr Chesters, seconded by Cllr O'Neill, it was **PPR/19/1718 RESOLVED** that the Clerk would apply to become a Tree Charter town and that Cllr Martin will coordinate obtaining signatures.

#### **11. Request to Plant and 'In memory' Tree**

After a proposal from Cllr Chesters, seconded by Cllr O'Neill, it was **PPR/20/1718 RESOLVED** that an 'in memory' cherry tree could be planted in the Harry Richards garden extension, and that Children Centre Services should liaise with the Council's contractors.

#### **12. Play Area Extension in Jubilee Park**

After a proposal from Cllr O'Neill, seconded by Cllr Chesters, it was **PPR/21/1718 RESOLVED** to recommend to full Council that Whitchurch Town Council choose the design chosen by the public during the consultation, namely Creative Plan Option 3.

#### **13. Update on Skateboard Park**

Discussed under Item 7.

#### **14. CCTV in Jubilee Park**

After a proposal from Cllr O'Neill, seconded by Cllr Hall, it was **PPR/22/1718 RESOLVED** to recommend to full Council that Whitchurch Town Council accept the quote from Healthmatic to provide CCTV on Jubilee Park toilets and a dome CCTV covering the bandstand area.

#### **15. Town Centre CCTV**

After a review of the existing quotes and a proposal by Cllr O'Neill, seconded by Cllr Hall, it was **PPR/23/1718 RESOLVED** that the Town Clerk contact Security Wise in Shrewsbury to obtain a third quote for the work.

**16. Public Toilet Contract**

- a. **Contract Renewal for the Cleaning & Maintenance Contract.** After a discussion about the timeline it was agreed to confirm details at the next Parks & Public Realm Committee in October 2017.
- b. **Insurance of Public Toilets.** After a proposal from Cllr O'Neill, seconded by Cllr Chesters, it was **PPR/24/1718 RESOLVED** to list the public toilet buildings as assets and insure separately and to not insure play equipment, gates & fences and street furniture.

**17. Harry Richards Garden Youth Pod**

One design and quote for a youth pod in Jubilee Park was considered and after a proposal from Cllr Hall, seconded by Cllr Chesters, it was **PPR/25/1718 RESOLVED** to carry out a consultation with young people and obtain further quotes.

**18. Confidential Business**

There was no confidential business.

**There being no further business the meeting closed at 8.10pm.**

**Chairman:** .....

**Date:** .....