

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



High Street
Shropshire
tel. 01948 665761

website: www.whitchurchcouncil.uk

email: clerk@whitchurchcouncil.uk

Parks & Public Realm Committee

Minutes of the Committee Meeting held on 4th October 2018

Present: Cllrs O'Neill, Neville, Raynes

In attendance:

Cllr Harvey Vasey

Cllr Scott Radford

Nicola Young – Town Clerk

1. **Apologies:** None received

1a. **Emergency Item**

After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **P&PR/12/1819 RESOLVED** that the Chair bring an emergency item to Committee.

After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **P&PR/13/1819 RESOLVED** to recommend to Council that Cllr Vasey & Cllr Radford be voted onto the Parks & Public Realm Committee.

2. **Disclosure of Interest:** None received

3. **Minutes of Previous meeting:** After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **P&PR/14/1819 RESOLVED** that the minutes from the Parks & Public Realm Committee meeting on 6th September 2018 be signed as an accurate record.

4. **Public:** None present

5. **Accounts:**

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **P&PR/15/1819 RESOLVED** to accept the Parks & Public Realm accounts and they were duly signed.

Cllr Raynes queried the amount of money available in the accounts for this financial year for the Parks & Public Realm. The Town Clerk explained that some funds would be vired to cover overspent budgets.

6. **Contractor's Update**

a. Remove Harry Richards Memorial benches and store in the shed for the winter.

b. Agree that there will be no winter bedding in the Harry Richards Garden.

c. Agree quote to repair the memorial bench in the Rose Walk at a cost of £75+VAT.

d. Agree to lock Harry Richards Garden throughout the winter months.

Initialled:

e. Rats – Nobridge state there are large numbers of rats in the park due to the amount of rubbish in the summer.

After a proposal from Cllr Terry O'Neill, seconded by Cllr Neville, it was **P&PR/16/1819 RESOLVED** to agree to sub-paragraphs a-e. above.

7. Council Approved Work Schedule

- Officers are looking into purchasing a Silent Soldier from Royal British Legion.
- Hanging Baskets – Green End businesses. Businesses that have a bracket on the front of their premises, currently receive a hanging basket at a cost of £25 each. Originally Whitchurch Town Council gave hanging baskets free of charge during the years of austerity. The contract states that we receive 100 hanging baskets, and these are all currently used in and around the town and parks, if more were required, these would be at an extra cost to the existing contract. The TCM will liaise with town centre businesses regarding handing baskets, rather than liaising with the Chamber of Trade.

8. Jubilee Park

The Committee agreed that the Grampian litter bin was too big.

After a proposal from Cllr O'Neill, seconded by Cllr Raynes, it was **P&PR/16/1819 RESOLVED** to get the best deal within the allocated budget for 5 x cast iron letter box litter bins and benches and bring to next meeting. Bin total; £3,417.96: Benches total; £750 to be spent within the Financial Year 2018-19 and further benches will be put into the business plan and budget for the next FY.

9. Tree Planting Programme

After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **P&PR/17/1819 RESOLVED** to reinstate trees lost over a managed period and to plant more trees as identified in the business plan.

10. Parks & Public Realm Business Plan (Draft)

a. After a proposal from Cllr Raynes, seconded by Cllr O'Neill, it was **P&PR/18/1819 RESOLVED** to accept Cllr Hamlyn's suggestions:

- i. Dog Warden
- ii. Park Warden
- iii. Lighting in the Parks

and to incorporate them into the Parks & Public Realm business plan.

b. After a proposal from Cllr Raynes, seconded by Cllr Neville, it was **P&PR/19/1819 RESOLVED** to build on the initial business plan and meet informally to consider the plan further and the timescales

11. Solagen Speed Indication Device

Deferred.

12. Confidential

There was no confidential business.

Meeting closed at 1958hrs

Signed: Date:
Chairman

Initialed: